

HILLSBOROUGH TOWNSHIP
DEPARTMENT OF POLICE

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**Online Firearms Application and Registration System
FARS**

You can now complete your New Jersey State Police (NJSP) Firearms Application online. The following are instructions on how to apply online for a Firearms Identification Card or Permit to Purchase a Handgun.

- 1). You must have the Hillsborough Township ORI Number to complete this online application, which is the following: **NJ0181000**
- 2). Use the URL Address: <https://www.njportal.com/NJSP/FARS/>

You can also visit the NJSP website and check under the Firearms Information tab for additional information regarding FARS

- 3). Once on the NJSP-FARS website, click on the tab for: **Online S.T.S 033 Form**
- 4). This is where you enter the **ORI Number NJ0181000** and then press continue
- 5). Continue following the directions on the website to complete the application

Important Notice to Applicant: Prior to pressing the submit button, review the entire application for accuracy. In the event your application was submitted with errors or information was omitted, the Hillsborough Police Department will not have the ability to make corrections or add additional information and you will be required to start the application process over. This includes submitting all new payments.

The online application is applicant driven. Please advise your references that the FARS system will email them the reference questionnaire to be completed. Your references can complete the questions using a mobile device or computer. Advise them to complete the questionnaire immediately so that your background investigation is not delayed.

- 6). You will be receiving automated email updates throughout the process. Email notification of approval DOES NOT mean your Firearms ID Card or Permit(s) to Purchase a Handgun are ready for pick-up. A Hillsborough Police Department representative will contact you when they are ready to be picked up.

Payment can be made by cash (exact change) or by personal check made out to the Township of Hillsborough.

Firearms ID Card - \$5.00

Permit to Purchase a Handgun - \$2.00