



HILLSBOROUGH TOWNSHIP IS HIRING *Join Our Team!*

BUILDING MAINTENANCE PERSON – Part-Time Weekdays/Weekends

14.50/hour - Flexible Hours

OPEN POSITION

General Duties include but are not limited to:

- Repairing doors, locks, hinges, and windows as needed.
- Performing minor patching, glazing, painting and caulking.
- Maintaining walk areas by sweeping, shovelling and clearing.
- Repairing and replacing light fixtures, outlets, fuses, plugs, and cords.
- Removing trash and completing other custodial work.
- Moving tables, chairs, equipment and other items.
- General plumbing repairs and maintenance

Requirements:

- At least one year experience in building maintenance.
- A valid NJ driver's license.
- Knowledge of proper procedures used in making routine repairs and skillful use of tools and equipment.
- Ability to understand, remember and carry out oral and written directions; to learn quickly from oral and written demonstration, work harmoniously with others; to work for long periods in emergency situations and remain on the job until all repairs have been made; and to operate and skillfully use other specialized tools and equipment.

Good health and freedom from disabling physical and mental defects which would impair the proper performance of the required duties or which might endanger the health and safety of oneself or others

- Required to pass a drug screening and a Functional Capacity Evaluation.

The Township of Hillsborough is an equal opportunity employer.

Forward a cover letter of interest, resume, and 3 references, to Sarah Brake:

sbrake@hillsborough-nj.org



908-369-4313



379 South Branch Rd. Hillsborough, NJ 08844



www.hillsborough-nj.org