



# TOWNSHIP OF HILLSBOROUGH

COUNTY OF SOMERSET

Hillsborough Township Municipal Complex  
The Peter J. Biondi Building  
379 South Branch Road  
Hillsborough, NJ 08844



P: (908) 369-4313

**Building Department**  
John Fiedler – Construction Official Ext. 7211

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## Commercial Temporary Trailers---revised 11/21

### What is the trailer being used for?

- Construction Trailer (Storage/Personnel)
- Sales Trailer (Public Access)
- Office Trailer (Construction Personnel Only--meetings)

### Note

- A construction/sales trailer needs to be submitted as a **separate** permit from other scope of work.
- Each trailer needs its own permit.

### Temporary Construction Trailer (U Use & Certificate of Approval Required) and Office Trailer (B Use & Certificate of Occupancy Required)

- Zoning Approval.
- Building, Fire and Electric/Technical Sections.
- Plumbing--is there water?
- 2 site plans.
- 2 signed and sealed plans from a design professional.
- Building--needs tie down details, wind speed, exposure category.
- Electric--show electric to the grid on the site plan.
- Fire--looks for the fire extinguisher--5 Pound ABC Fire Extinguisher. It doesn't matter the size of the trailer.

### Sales Trailer--Public will have access (B Use & CO Required)

- Need all of the above including Plumbing Subcode Technical Section.
- Need to see handicap accessible ramp or entrance detail.
- Provide barrier free route and accessible items on the route within your floor plan by a design professional.
- Plumbing--needs the following information:
  - Is there potable drinking water?
  - Is the bathroom self contained--connected to the sewer in ground or ready equipped in trailer?
  - Who is pumping the tanks?
  - How often is it going to be pumped?
  - Who is servicing it? Need a letter stating who is taking care of the water and waste.