

**HILLSBOROUGH TOWNSHIP CONSTRUCTION DEPARTMENT**

**CERTIFICATE OF OCCUPANCY CHECKLIST**

*C.O. or T.C.O. APPLICATION RECEIVED:* \_\_\_\_\_

PERMIT #: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_

OWNER/TENANT: \_\_\_\_\_

WORK SITE: \_\_\_\_\_

<b>SUBCODE APPROVALS/UCC CLEARANCES</b>	<b>DATE</b>	<b>COMMENTS</b>
BUILDING		
PLUMBING/MECHANICAL		
ELECTRICAL		
FIRE		
VIOLATIONS & PENALTIES		
OPEN PERMITS		

<b>PRIOR APPROVALS</b>	<b>DATE</b>	<b>COMMENTS</b>
SOMERSET COUNTY SOILS		
ENGINEERING		
M.U.A. USE PERMIT		
BOARD OF HEALTH		
FIRE SAFETY		

<b>CERTIFICATIONS</b>	<b>DATE</b>	<b>COMMENTS</b>
HVAC TEST AND BALANCE REPORT		
NRDF SUBMITTED & VERIFIED		
INDOOR AIR QUALITY CERTIFICATION		
DUCT TIGHTNESS REPORT-RESIDENTIAL ONLY-IF APP. SUBMITTED AFTER JAN. 2013		
H.O.W. CERTIFICATE/AFFIDAVIT		

**NOTES:**