



Township of Hillsborough

COUNTY OF SOMERSET
MUNICIPAL BUILDING
379 SOUTH BRANCH ROAD
HILLSBOROUGH, NJ 08844

www.hillsborough-nj.org
(908) 369-4313

TO: TOWNSHIP RESIDENTS APPLYING FOR ZONING PERMITS

FROM: PLANNING & ZONING DEPARTMENT

RE: FLOOD ZONE CERTIFICATION INFORMATION

Hillsborough Township participates in the National Flood Insurance Program (NFIP) administered by the Federal Emergency Management Agency (FEMA). The town agrees to regulate development in its floodplain areas – described in the program as Special Flood Hazard Areas or Flood Zones– in accordance with the NFIP’s minimum criteria.

To meet this standard, a determination of whether all or a portion of a designated property is located in a special or moderate flood hazard area (i.e. a 100 or 500 year flood zone) based upon the Flood Insurance Rate Maps issued by the FEMA **may be required** when applying for a zoning permit. This is also to ensure compliance with the Township’s Flood Damage Prevention Ordinance (Chapter 172 of the Township Code).

The Planning and Zoning Department has the ability to apply for this certification from the independent company, Charles Jones/Signature Information Solutions, LLC. Keep in mind that the standard flood hazard searches and certifications are not intended as an opinion as to the likelihood of flooding for a particular property.

The fee for this service is \$10.00 per certification, which the applicant must provide in a separate check made payable to Hillsborough Township. Once obtained, a copy of this certification will be sent to the homeowner so it may be used for any additional Zoning Permits needed before its expiration date.

This fee is in addition to the \$25.00 charged for the Zoning Permit.

Many homeowners obtain this certification upon buying a house however this department requires a valid certification from 2007 or later. There is always the option of obtaining Flood Zone Certification from an engineering firm or Flood Zone Certification company independently from the township. Names and phone numbers of companies are available from the Engineering Department. The certification would need to be submitted with the zoning permit application. Any applications submitted without a copy of Flood Zone Certification or the \$10.00 fee will be considered incomplete and may be denied.

Should you have any questions, please contact the Planning and Zoning office at 908-369-4313 ext. 7180.