1. Go to the following website by clicking on the following link: https://register.communitypass.net/hillsborough. This link can also be accessed off the Hillsborough Township Public Works webpage.

2. If you are a current Community Pass member you can login to the website where it says existing users. If you are an existing member and do not remember your username or password you can click the forgot username or password and have it reset.

3. If you are not a current Community Pass member you can create an account by clicking on the “Create an Account” button to the bottom left of the screen. Follow the questions and prompts to create your account filling in all information.
4. Once you are logged into Community Pass you will see the following screen.

5. To register for the Annual Clean Up Program click on the button that says “Click Here to Register”
6. Verify your account information and click “Edit Info” to make changes.

7. Click “Continue” if you do not need to make any changes.
4. Once you are logged into Community Pass you will see the following screen.

5. Check the box to opt in to receive Marketing emails from us on other program offerings and next year’s clean up dates when they become available.

6. To register for the Annual Clean Up Program click on the button that says “Click Here to Register”
7. Check the box next to the Primary Person you are registering.
8. Click “Continue”.
9. Read the Restrictions and are to the terms.
10. To register for the Bulk Drop Off (Bulk/Brush Drop Off allows you to take Bulk items AND Brush) Check the Box next to the date you are selecting.
11. Once you have selected your date, the other dates will be grayed out and you will not be able to select another date.
To register for the Brush Drop Off (You are allowed two dates) Check the Box next to the dates you are selecting. If you do not select both dates now you can select them at another time.
13. Once you have selected both your Brush dates, the other dates will be grayed out and you will not be able to select another date.

14. When you have finished selecting your dates, Click “Continue”.
15. Click “View” to View and Read the Drop Off Policy
16. Check the Box next to Drop Off Policy
17. Type Your Name in the Electronic Signature Space
18. Click “Continue”
19. Your dates you selected will appear under registrations.

20. Click “Continue”.
21. Your registration receipt will appear, along with a confirmation of the notices and the email address where a copy of your receipt was sent.

22. Click “Finish”

PLEASE NOTE: Once registered for Community Pass and enrolled for a program you will receive a Membership Card to Public Works which will be used for all your registration/tickets to gain entry to the Auten Road Site. This Membership Card will be used every year for registration/ticketing, so be sure to keep it in a safe place. Lost or Replacement cards will be charged a $5.00 fee. You must opt in for Marketing to receive updates about future programs.

You will receive your Membership Card at the gate on your first scheduled clean up date.
Thank you!

Questions can be directed to The Department of Public Works

dpw@hillsborough-nj.org or 908-369-3950