

**HILLSBOROUGH TOWNSHIP COMMITTEE
REORGANIZATION MEETING AGENDA**

**JANUARY 5, 2010
7:00 P.M.**

CALL TO ORDER/CALL OF THE ROLL – *Kevin P. Davis, Township Clerk*

PRESENTATION OF COLORS

- *Girl Scout Troop 1052*

SALUTE TO THE FLAG

- *Ted Dima, U. S. Army Veteran and President of the Military Order of the Purple Heart, Chapter 27, Somerset County*

INVOCATION

Reverend Timothy J. Wolf, M. A., New Horizon Christian Fellowship

**NOTICE THAT MEETING HAS BEEN PROPERLY ADVERTISED IN ACCORDANCE WITH THE
OPEN PUBLIC MEETINGS ACT**

CERTIFICATION OF ELECTION RESULTS:

Clerk announces certification of the November 3, 2009 General Election results.

OATH OF OFFICE TO ELECTED COMMITTEE MEMBERS:

Swearing in of Carl Suraci and Robert Wagner to be performed by Honorable Peter Biondi, Assemblyman

ELECTION OF 2010 MAYOR: *Oath of Office to the 2010 Mayor to be performed by Honorable Peter Biondi*

ELECTION OF 2010 DEPUTY MAYOR: *Oath of Office to the 2010 Deputy Mayor to be performed by
Honorable Peter Biondi*

PROCLAMATION HONORING THE MEMORY OF THE LATE MAYOR JOHN F. GUERRERA

COMMENTS BY MAYOR

COMMENTS BY DEPUTY MAYOR

COMMENTS BY COMMITTEE MEMBERS

CONSIDERATIONS:

1. Resolution approving Rules of Order.
2. Resolution approving reorganization matters:
 - a. authorizing the Reorganization Meeting of 2011
 - b. adopting the 2010 Township Committee Meeting Schedule
 - c. authorizing the fees for meeting notices
 - d. designating 2010 Official Newspapers
3. Appointments to the 2010 Community Development Committee
4. Adoption of the Cash Management Plan for the year 2010.
5. Authorizing the 2010 Depositories and Disbursements.
6. Resolution authorizing the collection of Interest on Delinquent Taxes and a Year End Penalty.
7. Resolution authorizing tax sale relief.
8. Appointments – Township Officers and Officials
 - *Certifying Agent*
 - *Certifying Official*
 - *PERS – Police & Fire*
 - *To serve in absence of Certifying Official*
 - *Treasurer*
 - *Dog Tabulator*
 - *Dog Warden Services*
 - *Fund Commissioners to Central Jersey Joint Insurance Fund*
 - *Municipal Improvement Search Official*
 - *Municipal Improvement Tax Search Official*
 - *Paymaster & Social Security Administrator*
 - *Police Department Chaplains*
 - *Police Department Matrons*
 - *School Crossing Guards*
 - *Special Officers*
9. Appointments – Municipal Court Officials.

10. Appointment of Nancy Haberle, to a four (4) year term, as Chief Finance Officer with term ending December 31, 2013.
11. Appointments of various Professional Service and other Service Providers and the execution of Professional Services Contracts and other Contracts, in accordance with the Fair and Open Selection Process(N.J.S.A. 19:44A-20.4-5 ET. SEQ.), for the year 2010:

- *Township Attorney-Albert Cruz, Esq. of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis and Lehrer, P.C.*
- *Labor Attorney –Eric Bernstein, Esq. of Eric M. Bernstein & Associates, L.L.C.*
- *Consulting Engineer – William White, PE, Maser Consulting, P.A.*
- *Engineering Inspection Service – as listed in resolution*
- *Risk Management Consultant – JIF and Employee Benefits Manager – Connor Strong*
- *Affordable Housing Counsel – Andrew Bayer, Gluck Walrath, LLP*
- *Technology Based Communication Consultant – Novita Issue Communications*
- *Financial Advisor – NW Financial Group, LLC*
- *Bond Counsel – Gluck Walrath, LLP*
- *Municipal Auditor- Suplee, Clooney & Company*

12. Mayoral Appointments

- *Cable Advisory Committee (Seat 1 & 2)*
- *Capital Planning Committee*
- *Environmental Commission (Seats 4 & 5)*
- *Historic Preservation Commission (Seat 2, & Alt. 1)*
- *Planning Board (Seat 1, Class I, Seat 2, Class II, & Alt. 2, Class IV)*
- *Sign Review Committee*
- *Sustainable Hillsborough Committee (Alt. 1, 2, 3 & 4)*

13. Mayoral Appointments with Consent of the Township Committee

- *Agricultural Advisory Committee (Alt. 1, & 2)*
- *Board of Health (Seats 3, &4)*
- *Hillsborough-Millstone Municipal Alliance*
- *Senior Citizen Housing Council (Seats 3 & 4)*
- *Youth Services Commission*

14. Township Committee Appointments

- *Board of Adjustment (Seats 3, 4 & Alt. 1)*
- *Credit Card Advisory Committee*
- *Cultural & Arts Commission (Seats 1, 2, 3, 4, 10, 11, 12, Alt. 1 & Alt. 2)*
- *Economic & Business Development Commission (Seats 1, 8, Alt. 1, & Alt. 2)*
- *Board of Ethics (Seat 3)*
- *Local Assistance Board (Seats 1 & 3)*

- *Open Space Advisory Committee (Seats 1, 3 & 7)*
- *Planning Board (Seat 3, Class III)*
- *GSA Depot Parks & Recreation Advisory Committee*
- *Regulatory Oversight Working Group*
- *2010 Municipal Wastewater Management Planning Committee*
- *Wildlife Management Commission (Seats 1, 2 & 4)*
- *Willow Road Complex Review Committee*
- *Tree Mitigation Advisory Committee (Seat 3)*
- *Hillsborough Municipal Utilities Authority (Seat 4)*

15. Township Committee Assignments and Township Committee Liaison Assignments.

16. Adoption of Temporary Budget.

17. Resolution authorizing the execution of a contract with SCCOAH for Affordable Housing Administrative Services for Crestmont Hills and New Center Greens for the period January 1, 2010 through December 31, 2010, in an amount not to exceed \$10,500.

18. Resolution authorizing the execution of a "Non Fair and Open" Professional Services contract with Jennifer Beahm, Birdsall Engineering, for Affordable Housing Planning Services for the period January 1, 2010 through December 31, 2010, in an amount not to exceed \$30,000.

19. Resolution authorizing agreement between County of Somerset and Hillsborough Township for recycling pick-up January 1, 2010 through December 31, 2010.

20. Resolution awarding a contract to My NJ Office, LLC for printing services, for the period from January 1, 2010 through December 31, 2011, cost as per each item bid.

21. Resolution authorizing Premiere Media, LLC to videotape the Township Committee meetings in 2010.

22. Resolution supporting participation in the 2010 Cops in Shops Grant Program.

23. Resolution authorizing the hiring of Hans Warnebold as Part-Time Plumbing Inspector in the Construction Department for not more than 29 hours per week, at a rate of \$28.00 per hour.

COMMENTS FROM THE FLOOR

ADJOURNMENT